

Faculty Steering Committee MINUTES

Thursday, May 15, 2014 • 12:00 Noon • Daly Center, Room MS 186

<i>Topic</i>	<i>Presenter</i>	<i>Discussion</i>	<i>Action Item/Resolution</i>
1. Call to Order -Approval of Minutes from April 2014	Jodi Smith		April Meeting minutes were approved.
2. Announcement IUH UH 100 th Anniversary Presentation	Katherine Squadroni	<p>Katherine attended the meeting to present information about the Centennial Gala celebrating University Hospitals 100 year anniversary. To kick-off the 100th anniversary, we will be holding two events. The first is a Centennial Soiree on Thursday evening, June 5th at the Indiana State Museum. The evening will include a tribute to those who have helped IU Health University Hospital achieve major milestones and the patients we serve. The gala is meant to be a fun, social event to share with our significant others who are part of this journey with us. This event also gives us an opportunity to raise funds for patient assistance at IU Health University Hospital. Tickets will be \$100 per person.</p> <p>On Friday, June 6th, we will celebrate with all staff and patients at different intervals in the day. Snacks, activities and fun music will fill the Cancer Pavilion as we thank those who serve our patients and the patients that have trusted us with their care. This will be a free event and we would like to have many of our team members join us in the celebration.</p>	
3. Dean's Business a. General Update	Jay Hess	Dean Hess briefed the committee on Governor Pence's announcement to expand the Healthy Indiana	

		<p>Program. There is also work being done to expand Graduate Medical Education in Evansville in an attempt to get more primary care GME slots in the state. Dean Hess asked for the FSC to identify a faculty member that would serve on the Compensation Plan Implementation Committee. Dean Hess concluded by thanking Jodi Smith for her service as President and welcomed Abby Klemsz as the incoming President for the next academic year.</p>	
<p>4. Old Business a. Faculty Representative for School planning groups</p>	Abby Klemsz	<p>The Dean's office requested the FSC appoint a faculty member to serve on the Compensation Plan Implementation Committee and the Space Planning Committee. The committee decided to ask Ron Wek to serve on the Compensation Committee and the Mark Kaplan will be asked to serve on the Space planning committee. Abby Klemsz will send both names to Kathy Peck, as she is leading both of those committees.</p>	
<p>5. Committee Report a. Student Promotions Committee</p>	Mark DiCorcia	<p>Mark Di Corcia presented the report for the Student Promotions Committee (see attached).</p>	
<p>6. New Business a. IUSM Honor Code</p>	Megan Palmer	<p>Megan Palmer asked the FSC to discuss a plan for all faculty to sign the IUSM Honor Code (see attached). There is currently a system in place to have new faculty sign the code but there is a need to develop a plan to get current faculty to sign it. Students and house staff already sign this. It was discussed that faculty could be asked to sign the code during their annual review and the department annual review (DAR) could be used as a follow up with chairs for those faculty who have not yet signed.</p>	<p>*A decision was made to send an email to all faculty from the Faculty Steering Committee asking them to renew their pledge to the honor code, as a way to participate in the same standards of practice and conduct as the students and house staff. **The FSC will make copies available to sign at the Fall Faculty Meeting.</p>
<p>7. Questions and Adjournment</p>	Jodi Smith		

Indiana University School of Medicine Committee Report Template

Please submit this report to Melody Darnall at mldarnal@iupui.edu.

Committee Name: Student Promotions Committee

Committee Chair Name: Patricia Treadwell, M.D.

Committee Chair Email: ptreadwe@iu.edu

Meeting Frequency: Monthly (except 2 months when there are 2 meetings)

What is the mission of your committee? (100 words)

The Student Promotions Committee monitors the academic and professional standards of the medical students and subsequently determines academic standing. For students that have academic or professional difficulties, the committee places the students on academic probation for which they then are required to remediate their difficulty. The committee will then evaluate if the student successfully completes their remediation plan, and will decide whether to remove the student from academic probation. The committee will also determine if a student is fit to continue their medical education or should be recommended for dismissal to the dean.

What has your committee accomplished this year? (250 words)

The committee continues to review academic difficulties and make decisions regarding the progress of the students. The committee reviews on average slightly less than 10 academic challenges per meeting, the range is very wide depending on the time of the year (range 2-24). On average, the committee meets with 3.4 students for progress hearings with a range of 0-8 students. 4 students were recommended for dismissal, one student withdrew prior to being dismissed.

What goals does your committee have for the next academic year? How can the Faculty Steering Committee help you to accomplish those goals? (150 words)

The committee will continue to work with the Medical Student Affairs office to ensure the process is consistent. There are currently processes in place to engage the competency directors early in the remediation in order that the students have the best chances for success with the remediation. We are examining the timing of remediation activities, again to ensure that the remediation will be successful.

SPC Report 2013-2014

Isolated Deficiencies (IDs) align numerically with the following competencies:

1. ID1 = Effective Communication
2. ID2 = Basic Clinical Skills
3. ID3 = Using Science to Guide Diagnosis, Management, Therapeutics and Prevention
4. ID4 = Lifelong Learning
5. ID5 = Self-Awareness, Self-Care and Personal Growth
6. ID6 = The Social and Community Context of Health Care
7. ID7 = Moral Reasoning and Ethical Judgment
8. ID8 = Problem Solving
9. ID9 = Professional and Role Recognition

June 7

Failures – 1
ID3 – 1

July 15

Failures-5

August 19

Failures-5
ID3 – 4

September 9

ID3 – 10
Failures – 2

October 21

Failures – 3
OSCE failures -18
ID3 – 1
ID5-1
ID9 – 1

November 8

Failures – 3
ID3 – 10
ID9-2

December 9

Failures – 3
ID3 – 3

January 13

Failures – 15
ID3 – 5
ID9-1

January 27

Failures – 2

February 17

Failures – 3
ID3 – 4

March 10

Failures – 1
ID3 – 3
ID4-1

April 21

Failures-2
ID3 – 4
ID9 – 1

Totals

Failures – 63

ID3 – 45

ID4-1

ID5 – 1

ID9 – 5



SCHOOL OF MEDICINE

INDIANA UNIVERSITY

INDIANA UNIVERSITY SCHOOL OF MEDICINE HONOR CODE

Embarking on a career in the life sciences and health care professions means accepting the responsibilities and unique privileges of these professions. These include self-monitoring and self-governance, and the responsibilities for these professional duties begin the moment that an individual starts medical school or graduate school. I understand that it is a great honor and privilege to study and work in the health care profession.

As a member of the Indiana University School of Medicine community, I promise to uphold the highest standards of ethical and compassionate behavior while learning, caring for others, performing research, and/or participating in educational activities. I do so according to the following tenets that will guide me through my career. I will strive to uphold the spirit and the letter of this code during my years at Indiana University School of Medicine and throughout my career in the health professions.

HONESTY

- I will maintain the highest standards of honesty.
- If engaged in research, I will conduct these activities in an unbiased manner, report the results truthfully, and credit ideas developed and worked on by others.
- If engaged in patient care, I will be considerate and truthful, and will accurately report all historical and physical findings, test results, and other pertinent information.

INTEGRITY

- I will conduct myself professionally.
- I will take responsibility for what I say and do.
- I will recognize my own limitations and will seek help when appropriate.

RESPECT

- I will respect the dignity of others, treating them with civility and understanding.
- I will contribute to creating a safe and supportive atmosphere for teaching and learning.
- I will regard privacy and confidentiality as core obligations.
- I will not tolerate discrimination.

EXPECTATIONS OF THE UNIVERSITY AND YOUR COLLEAGUES

Indiana University School of Medicine promises to create a professional environment that fosters excellence, abhors intolerance, and values each individual's unique contribution to our learning community.

Printed Name

Signature

Date

Medical students from the Indiana University School of Medicine developed the Honor Code in 2003. It was reaffirmed and approved by the Faculty Steering Committee on 2/21/13, and by the School Executive Committee on 3/11/13.

IUSM Honor Code Summary

History of the Honor Code

The IU School of Medicine Honor Code was developed in 2003 by students in response to growing concerns about professionalism and respect for patients and peers. It was subsequently approved by the Faculty Steering committee (FSC) and the School Executive Committee (SEC) as well as staff and housestaff organizations. New members of the IUSM community voluntarily sign this document and pledge to uphold the standards it espouses.

Why is this an issue now?

In 2012, a concern was raised that the request to sign the Honor Code was not uniform across the institution. This initiated a renewed commitment to the goal that all faculty, housestaff and students commit to uphold the Honor Code. The document was subsequently updated and reaffirmed by the Medical Student Council, FSC and SEC. All student and housestaff have been signing the Honor Code for a number of years. Since April 2013, all new faculty (including volunteers) must sign the Honor Code as a condition of their appointment. We now plan to ask all current faculty to reaffirm their commitment to the Honor Code.

What if someone violates the Code?

The Honor Code was designed as a way to reinforce the commitment to values and principles outlined across multiple policies and programs of the IUSM and partner hospital systems. Thus, depending on the situation, there are many resources to address a possible violation. The [OFAPD website](#) has been updated to include information about such resources including, for example, the Teacher Learner Advocacy Committee, IUSM Human Resources, IU Health Employee Relations, FSC.

What is the plan moving forward?

Faculty will be asked to reaffirm their commitment to the Honor Code via electronic signature. **OFAPD requests that FSC thoughtfully consider taking the lead in asking faculty to sign the code.** OFAPD would draft an email that would include a brief summary, link to the website with for electronic signature, and supporting information. Additionally, we will place a story in InSCOPE and disseminate information on MedTV, and the OFAPD website.

What is the ultimate goal?

Signing this powerful document written by our students, will serve as an important reminder of the tenets of professionalism- honesty, integrity and respect, and reinforces the core values and guiding principles of our school.

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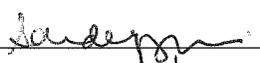
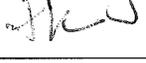
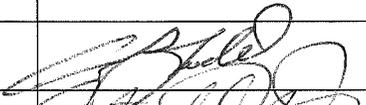
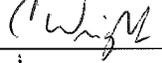
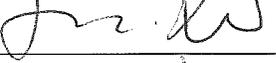
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**FACULTY STEERING COMMITTEE
SIGN-IN SHEET
May 15, 2014**

Name	Role	Initials
Rafat Abonour, MD	IUPUI Faculty Council	
Randy Brutkiewicz, PhD	Graduate Studies	RB
Douglas Carr, MD	Curriculum Council	
David L Daleke, PhD	Regional Rep	via polycom
Mark Di Corcia, MD	Student Promotions	
Linda DiMeglio, MD	Biomedical Research	
Richard Gunderman, MD	Community Relations	
Sandeep K Gupta, MD	Lecturer and Clinical Rank Faculty Promotions	
Jay Hess, MD, PhD	Dean	via polycom
Abigail Klemsz, MD, PhD	President-Elect	
Mimi Kokoska, MD	Promotion & Tenure	
Alan P Ladd, MD	Secretary	
Michael McKenna, MD	Academic Standards	
Jodi Smith, MD, PhD	President	
Roger P Smith, MD	Admissions	
Chandru Sundaram, MD	IUHP Rep	
Tim Taber, MD	IUHP Rep	
Gabi Waite, PhD	Regional Rep	via polycom
Emily Walvoord, MD	Secretary-Elect	
Curtis Wright, MD	Faculty Development Coordinating Committee	
Jingwu Xie, PhD	Awards	
Jerry V Young, MD	Past President	via polycom