

Faculty Steering Committee AGENDA

Thursday, October 17, 2013 • 12:00 Noon • Daly Center, Room MS 186

| <i>Topic</i> | <i>Time</i> | <i>Presenter</i> | <i>Discussion</i> | <i>Action Item/Resolution</i> |
|---|-------------|------------------|---|--|
| 1. Call to Order -Approval of Minutes from September 2013 | | Jodi Smith | *Minutes attached | Meeting minutes from September 2013 were unanimously approved. |
| 2. Old Business a. Action Item: Nominations Committee | 10 min | Abigail Klemsz | a. Proposed timeline for preferences sheet and election: --Preferences sheet completed by Nov 10, if not enough people respond we will extend --Nominating committee convenes to identify a ballot for elections --Elections completed by Dec 15 --Elections validate at Spring Faculty Meeting (Annual Business Meeting) | Melody will work with OFAPD to get the preferences sheet up to date. A draft will be sent to Abi (& nominations committee) for review and approval. Melody will work with OFAPD to open preferences sheet and communicate with faculty for completion. |
| 3. Dean's Business a. General Update | 10 min | Jay Hess | Jay Hess addressed the issue of decreasing faculty interest in service and governance. In addition to fulfilling promotion and tenure requirements, service to the School is great for professional development. It is also a good way to network with people that you wouldn't otherwise have the opportunity to meet or work with. Participating on School wide committees allows faculty to be involved in assessing and solving issues of great importance to the School and University. Some areas that the Dean's office is currently concentrating on are Departmental Annual Reviews, Chair engagement, and Faculty Vitality. Abby Klemsz asked about the status of the Health Sciences Schools being separate from IUPUI. Jay responded that the School of Medicine will be much more closely aligned with the other health sciences schools in the coming years. The exact model for that has yet to be determined. | |
| 4. Committee Report a. P&T Committee | 10 min | Mimi Kokoska | Mimi Kokoska presented the report from the P&T committee (see attached) | |

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| 5. New Business a. Education Allocation Working Group | 20 min | Jodi Smith | Jodi received an email from Dr. Gusic asking for a member of the FSC to be a part of a working group to further elucidate the details of a new education allocation model for Indianapolis tuition dollars. Interested members were asked to email Jodi. | |
| 6. Questions and Open Discussion | 5 min | Jodi Smith | | |
| 7. Adjournment | | | | |

*Attendance Sheet is attached.

A recording of this meeting is available upon request. Please send your request or changes to the minutes to Melody Darnall mldarnal@iupui.edu.

INTER-DEPARTMENTAL COMMUNICATION

INDIANA UNIVERSITY SCHOOL OF MEDICINE

DATE: October 11, 2013

| | | | |
|-------|---|------------|---|
| TO: | Dr. Mimi Kokoska | FROM: | Lynn Wakefield Asst. Dir., Academic Admin. |
| DEPT: | Otolaryngology-Head & Neck Surgery | DEPT: | Dean-Medicine Fairbanks Hall 5100 |
| SUBJ: | Non-Clinical Rank Faculty Promotion and Tenure Stats | TELEPHONE: | 274-7215 |

Tenure (to be effective 7/1/15)

17 dossiers were submitted; 17 candidates were approved by the School Committee.
(4 female – 1 Hispanic approved, 3 White approved; 13 male – 6 Asian approved, 1 Black, 1 Hispanic, 5 White approved)

Promotions (to be effective 7/1/14)

These numbers do not include the lecturers and clinical rank faculty dossiers which were considered by the Lecturer and Clinical Rank Faculty Promotion Committee.

34 dossiers were submitted; 34 candidates were approved; 0 candidates were not approved.

All dossiers were for full-time faculty:

To Professor - 14 applied, 14 were approved, 0 were not approved
(3 female – 3 White approved; 11 male – 1 Asian approved, 1 Hispanic approved, 9 White approved)

To Associate Professor - 15 applied, 15 were approved, 0 were not approved
(3 female – 1 Hispanic approved, 2 White approved; 12 male – 6 Asian approved, 1 Black approved, 1 Hispanic approved, 4 White approved)

To Senior Research Professor – 1 applied, 1 was approved, 0 were not approved
(1 male – 1 Black approved)

To Associate Research Professor – 3 applied, 3 were approved, 0 were not approved
(3 male – 1 Asian approved, 2 White approved)

To Professor (affiliate) – 1 applied, 1 was approved, 0 were not approved
(1 female – 1 White approved)

In addition, 31 three-year review dossiers will be considered in March 2014. In March 2013, 31 three-year review dossiers were considered, of which the committee found 21 to be making adequate progress toward tenure and promotion and 10 to be lacking.

cc: Sharon P. Andreoli, M.D.
Deb Cowley

FACULTY STEERING COMMITTEE SIGN-IN SHEET

October 17, 2013

| Name | Role | Initials |
|-------------------------|---|---------------|
| Rafat Abonour, MD | IUPUI Faculty Council | |
| Randy Brutkiewicz, PhD | Graduate Studies | RB |
| Douglas Carr, MD | Curriculum Council | via polycom |
| David L Daleke, PhD | Regional Rep | via polycom |
| Mark Di Corcia, MD | Student Promotions | (MD) |
| Linda DiMeglio, MD | Biomedical Research | LD |
| Sandeep K Gupta, MD | Lecturer and Clinical Rank Faculty Promotions | for days |
| Jay Hess, MD, PhD | Dean | jh |
| Abigail Klemsz, MD, PhD | President-Elect | AK |
| Mimi Kokoska, MD | Promotion & Tenure | mll |
| Alan P Ladd, MD | Secretary | |
| Michael McKenna, MD | Academic Standards | |
| Jodi Smith, MD, PhD | President | Jodi L Smith |
| Roger P Smith, MD | Admissions | |
| Chandru Sundaram, MD | IUHP Rep | |
| Tim Taber, MD | IUHP Rep | T |
| Gabi Waite, PhD | Regional Rep | via polycom |
| Jennifer Walthall, MD | Community Relations | |
| Emily Walvoord, MD | Secretary-Elect | |
| Curtis Wright, MD | Faculty Development Coordinating Committee | CW |
| Jingwu Xie, PhD | Awards | JX |
| Jerry V Young, MD | Past President | |